

Bylaws of the Positive Behavior Support Special Interest Group

Article I: Name

1. The name of this organization shall be The Positive Behavior Support Special Interest Group (referred to herein as the PBS SIG), a Special Interest Group of the Association for Behavior Analysis, Inc.

Article II: Mission

1. The mission of PBS SIG is to promote and disseminate positive behavior support within the field of behavior analysis. To this end, PBS SIG will encourage high quality PBS presentations at the annual ABA conference and affiliated conferences, disseminate accurate information about PBS to ABA's Membership, promote methodologically sound, data-based PBS research, and encourage open dialogue among behavior analysts and proponents of PBS.

Article III: Membership

1. A person who meets any of the following criteria may be a member of PBS SIG:
 - a. He or she is engaged in professional activities related to positive behavior support and/or behavior analysis.
 - b. He or she is a student enrolled in an academic program, internship, or resident program relevant to a career in positive behavior support and/or behavior analysis.
 - c. He or she is a parent, relative, friend, or advocate for a person who is a consumer of positive behavior support and/or behavior analysis services.
2. A person is not required to be a member of the Association for Behavior Analysis, Inc. (ABA) to be a member of PBS SIG; however, membership in ABA is strongly encouraged.
3. A person who is eligible for membership and who wishes to become a member must submit a completed application form, containing such information as approved by the President, Vice-President, and Secretary-Treasurer, and pay such membership dues (if any) as established by the President, Vice-President, and Secretary-Treasurer.

4. Each Member shall be a member for a period of three years following the date such person is approved for membership.
5. A business meeting of Members will be held at the annual ABA conference.
6. Each Member is entitled to one vote on each matter submitted for a vote. Matters submitted for vote to the Membership will be determined by unanimous approval of the President and Vice-President.
7. Any Member desiring to resign shall submit a written resignation to the President. Membership may be reinstated by submitting a written request to the President.
8. The President, Vice-President, and Secretary-Treasurer, by unanimous vote, may suspend or expel a PBS SIG member for cause after appropriate notice and hearing.

Article IV: Leadership

1. The Leadership of PBS SIG shall be an elected President and Vice-President, and an appointed Secretary-Treasurer.
2. The President, Vice-President, and Secretary-Treasurer shall be full members of ABA.
3. The Secretary-Treasurer shall be appointed by the President with approval of the Vice-President.
4. The President, Vice-President and Secretary-Treasurer will each serve a term of three years from the date of appointment or election.
5. The President is responsible for presiding over meetings of PBS SIG members. Additional responsibilities are:
 - a. communicating with ABA Executive Council and ABA staff regarding PBS SIG business.
 - b. communicating PBS SIG matters with Membership via mail, email, website, or other means.
 - c. communicating with leadership of other organizations via mail, email, website, or other means.
 - d. making strategic organizational decisions in consultation with the Vice-President and Secretary-Treasurer.
 - e. maintaining the PBS SIG internet listserv and website.

- f. submitting PBS SIG Business Meeting, Expo Poster, or other annual ABA Conference or affiliated ABA conference presentation proposals for consideration.
 - g. additional duties as determined by PBS SIG leadership.
- 6. The Vice-President assists the President with his or her duties. Additional responsibilities are:
 - a. organizing PBS SIG member volunteers to perform various duties.
 - b. organizing PBS SIG paper and poster competitions.
 - c. organizing PBS SIG newsletter, to be published at least annually.
 - d. assisting the President with strategic organizational decisions.
 - e. additional duties as determined by PBS SIG Leadership.
- 7. The Secretary-Treasurer shall have the following responsibilities:
 - a. Receiving membership applications, maintaining a database of PBS SIG members, and processing membership renewals.
 - b. Maintaining all PBS SIG funds, including membership dues, if any, and disbursing such funds for purposes authorized by PBS SIG leadership.
 - c. Conducting elections for President, Vice-President, and Secretary-Treasurer.
 - d. Maintaining records of PBS SIG meetings.
 - e. Assisting the President with strategic organizational decisions.
 - f. Additional duties as determined by PBS SIG Leadership.
- 8. Any member of the Leadership may be removed at any time, with or without cause, by vote of a majority of Members.
- 9. The Vice-President or Secretary-Treasurer may resign by giving written notice to the President. Resignation will take effect upon receipt by the President. The President may resign by giving notice to the Vice-President who, upon receipt of the resignation, will assume the position of President.

10. If any member of the Leadership, because of death, resignation or other reason, cannot perform the duties of the office, the Leadership shall be empowered to fill the vacancy by any method which, in its judgment, will best reflect the goals and purpose of PBS SIG.
11. If the President is unable to preside over a meeting of PBS SIG members, that responsibility shall fall to the Vice-President. If the Vice-President is unable to preside, the Secretary-Treasurer shall assume that responsibility.

Article V: Nominations, Elections, and Appointments

1. Beginning May 2007, and continuing once every three years thereafter, the Secretary-Treasurer shall mail to all members a nomination ballot for President and Vice-President. Each Member may propose the names of up to four Members for each position and may nominate the same person for more than one office.
 - a. The President and/or person designated by the President shall count the ballots and notify the Secretary-Treasurer of the names of the Members who have received the largest number of votes for each office.
 - b. From the list, the Secretary-Treasurer shall ask those nominees receiving the largest number of votes for each office if they are willing to stand for election, and shall proceed through the list in the order of vote count until at least one candidate for each office has been obtained. No one may hold two offices at the same time, so if a Member received enough nomination votes for two offices, the Secretary-Treasurer shall request that the individual choose the office for which he or she wishes to be a candidate.
2. After the list of candidates has been determined, the Secretary-Treasurer shall send to all current Members a ballot with the names of candidates for each office listed in alphabetical order with a brief biographical description of each nominee.
3. The President and Vice-President will be elected by a plurality of the votes cast in the election.
4. Beginning May 2007, and continuing once every three years thereafter, the President and Vice-President shall, by unanimous approval, appoint the Secretary-Treasurer.

Article VI: PBS SIG Position Statements

1. The Association for Behavior Analysis, Inc. maintains official positions on societal, professional, and other issues.

2. PBS SIG, as a Special Interest Group of ABA, supports all Position Statements of ABA.
3. PBS SIG may adopt its own Position Statements on issues relevant to positive behavior support and behavior analysis. Position statements may be proposed by the President or Vice-President, with unanimous agreement of both, or by a majority vote of the Membership, and shall be adopted by a majority vote of the Membership.
4. Per ABA Bylaws, all PBS SIG Position Statements must include a statement which disclaims explicitly any implication of ABA endorsement of the Position.

Article VII: Meetings and Conferences

1. A business meeting of Members shall be held at each annual ABA Conference.
2. Any matters submitted for vote will be voted upon by the Membership at the annual business meeting.
3. The President shall submit a proposal for acceptance of the annual business meeting to ABA.
4. Electronic meetings of Members may also be held via the listserv or website to discuss PBS SIG business. In some cases, as determined by unanimous vote of the Leadership, matters may be submitted for vote to Membership electronically via listserv and website.
5. Additional meetings and conferences may be held as determined by unanimous vote of the Leadership.

Article VIII: Amendments

1. Amendments or changes to these Bylaws may be proposed by the PBS SIG Leadership or by a majority vote of all Members. The proposed amendments or changes shall be submitted to the Members for approval. To be approved, an amendment requires the affirmative vote of two thirds of Members voting.